GOVERNMENT DEGREE COLLEGE DIGGAL, DIST. SOLAN (HP)
SELF-ASSESSMENT REPORT (SAR) 2024-25

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INDEX

SCORE SHEET

Sr. No	CRITERIA	TITLE	TOTAL SCORE	SCORE OBTAINED
1	Criteria-1	Teaching-Learning	140	112
2	Criteria-2	Student Support, Services and Progression	280	198
3	Criteria-3	Infrastructure and Resources	160	129
4	Criteria-4	Institutional Management	220	169
5	Criteria-5	Best Practices, Innovation and Institutional Distinctiveness	80	74
6	Criteria-6	Faculty profile and Research Activities	100	53
7	Criteria-7	Miscellaneous	120	85
TOTAL			**1100**	**820**

CRITERIA 1. Teaching Learning (Score 140)

Sr. No.	Activity	Distribution of Score	Total Score	Score obtained	Remarks
1.	**Mode of teaching**	Both the lecture method and technology-based methods are used as modes of teaching. Two smart classrooms, two interactive panels, and one projector support technology-enhanced instruction. In addition, the faculty also adopts the flipped-classroom approach whenever it is convenient and beneficial for the students. Teaching methods are adopted according to the needs and learning levels of different groups of students. For advanced learners, activity based and problem solving methods are used while slow learners benefit from remedial teaching, extra guidance and simple explanation. Computer group student learn through hands on practice using computer and smart classes.	**25**	i) 6 ii) 6 iii) 8 iv) 5 **Total= 25**	Document attached. View Document
2.	**Curriculum Planning and Implementation:** **i.Teaching Schedule=10**	i).The teaching schedule is followed 100%. The timetable and workload are prepared in advance for every academic session in accordance with the HPU academic calendar. The teaching schedule includes course learning outcomes, teaching plans, teaching methods, teaching–learning resources, the internal assessment plan, activity schedules, remedial classes, student feedback, and the assessment and evaluation timeline.		i)10	i) Copy of time table for the session 2024-25 & HPU academic calender is attached.
	ii. Whether learning outcomes defined =5	ii) Yes, learning outcome are defined for all programme. **Course Outcomes (CO) / Programme Outcomes (PO) for UG Arts & Commerce:-** The Bachelor of Arts (Arts) programme provides a broad foundation in the humanities and social sciences, enabling students to develop an informed understanding of human society and culture. It cultivates critical thinking and analytical abilities, strengthening the capacity to interpret social, historical, and cultural contexts The undergraduate Commerce programme equips students with a strong foundation in accounting, finance, taxation, economics, and business management. It enables learners to understand the structure and functioning of business organizations, financial systems, and regulatory environments relevant to India and Himachal Pradesh. Students gain competency in maintaining financial records, preparing financial statements,		ii)5	ii) Copy of Learning outcomes of all the courses taught in the college are attached. .

		interpreting business data, and applying basic analytical tools to support decision-making			
	iii.Curriculum enrichment practices (e.g. projects surveys, educational tours and industry visits) = 16	**iii)** • To strengthen the teaching–learning process and ensure the holistic academic development of students, the institution implements a wide range of curriculum enrichment practices. Students are actively encouraged to participate in classroom presentations, seminars, and peer group teaching, which enhance subject comprehension, communication skills, confidence, leadership qualities, analytical thinking, and collaborative learning through discussion and interaction. Project-based learning forms an integral part of the curriculum; students undertake innovative projects such as newspaper making in Hindi, exploring different types of newspaper titles, and compiling collections of folk songs under *Lok Sahitya*, thereby nurturing creativity, research aptitude, cultural awareness, and the practical application of theoretical knowledge. In addition, subject-wise quizzes and competitions are organized to promote healthy academic competition, critical thinking, and conceptual clarity. Students also participate in various awareness-based activities such as Road Safety Club programs and Constitution Day celebrations, which help inculcate civic responsibility, social awareness, and constitutional values. • To enhance digital literacy and practical exposure, basic computer classes are conducted to equip students with essential information technology skills relevant to academic and professional needs. Collectively, these curriculum enrichment practices promote experiential learning, intellectual growth, social responsibility, and overall personality development of		iii)4.0x4 =16	iii) All required document are attached

		students. • The institution organizes educational tours, such as visits to **Anandpur Sahib**, to provide students with experiential learning opportunities beyond the classroom. These tours enhance students' academic understanding, cultural awareness, critical thinking, and holistic learning through real-life exposure. • The institution also arranges industrial tours, including visits to **Solid Waste Management Plant, Dabhota**, to familiarize students with industry practices and operational processes. Such visits help develop professional skills, practical knowledge, problem-solving abilities, and career readiness among students.			
	iv. Internal assessment mechanism (quizzes class test, presentation, assignment, MTT etc.) (Max.8) **v.Prompt communication of assessment/ result to student =6 (e.g. displayed on college website/notice board/ class group/ submitted to COE**	iv) All departments consider **attendance, class tests, quizzes, assignments, and Mid-Term Tests (MTT)** as part of the internal assessment mechanism. The internal assessment contributes a **maximum of 30%** to the total marks, reflecting students' continuous evaluation and overall engagement in the learning process. v) The assessment results are first communicated to the students in the classroom and then displayed on the notice board within seven days.	iv) 8 v) 6	iv) Copy of MTT date sheet and University internal assessment classification document are attached. v) Office copy of notice by DDO is attached.	
			45	**Total=45**	<u>View Document</u>
3	**Add-on Course/Certificate Courses:** **i. No of course (to be specified separately)** **ii. % of student benefitted (% of student completed MOOCs/ spoken Tutorial/NPTEL/ Other course offered by recognised organization)Stu**		**25**	**NIL**	**NIL**

4.	**dent Feedback (taken from student with 80% attendance)**	The **IQAC** of our institute has implemented a feedback mechanism to address curriculum-related grievances and to identify areas that require greater focus. Student feedback for the **session 2024-25** has been collected through online mode of google form and interactive session by the Feedback Committee at the end of the session to ensure the maintenance of teaching quality. This matter has been thoroughly deliberated within the department, and accordingly, corrective measures have been formulated.			
	i. Sample size	i) The institute has received online feedback from 75 students with 80% attendance, which is more than 25% of the total student strength.		i) 5	
	ii. Student satisfaction	ii) Based on the feedback received from students, the level of student satisfaction falls within the range of 91–100%.		ii) 10	
	iii. Action on feedback	iii) After analysing the feedback received from students, a meeting of the IQAC was held to discuss the feedback results and to deliberate on measures for further enhancing the quality of teaching. Subsequently, the Action Taken Report was prepared and submitted to the IQAC.	**25**	iii) 10 **Total= 25**	A copy of Feedback documents and supporting document of action taken report are attached. View Document
5.	**Examination Results:** **i. % of Student passed** **ii. % of student with A Grade and Above** **iii. No. of Student in University Merits**	i) Total students appeared= 111 Total students passed = 89 % of student passed=111/89=81% ii) % of student with A Grade and Above=89/55=61.80% iii) NIL	**25**	i) 9 ii) 8 **Total=17**	Copy of gazette attached. View Document
		TOTAL		**112/140**	

Criteria 2. Student Support, Services and Progression (Score 280)

Sr. No	Activity	Distribution of Score	Total Score	Marks Obtained	Remarks
1.	Pre and Post Admission counselling: i. Admission Schedule, courses Available, Student intake, eligibility conditions communicated through various media	For Pre and Post admission counselling. i) Publicity of admission is carried out through various means. **Prospectus**: The college prospectus provides detailed information regarding the admission schedule, available programmes, admission procedures, fee structure, eligibility criteria, college rules and regulations, and the subjects offered. **Newspaper**: Information regarding the admission schedule is communicated through newspapers. This ensures that prospective students and their parents are well-informed about important dates and procedures. **College website**: All information related to the admission schedule is also uploaded on the college website, ensuring easy and timely access for prospective students.		i) 5	i) Copy of prospectus, press note, document of website are attached. View Document
	ii. Pre admission counselling	ii) Yes, pre-admission counselling is a systematic process used by the college to guide students before they take admission. During this process, students are briefed about the institution, faculty members, course options and combinations, infrastructure, and the overall academic environment through orientations and interactive sessions. In addition, college representatives visit nearby schools to guide 10+2 students about the various higher education opportunities available to them.		ii) 10	ii)Document attached.
	iii. Student oriented about: Institutions, Students facilities, Library, Introductory session with faculty and staff, academic calendar, requirements of credits per courses and CCA and other requirement post admission	iii) At the beginning of session. Induction programme is organised for students to make them aware about the curriculum, students facilities, library, faculty, evaluation process, academic calender and about CCA mechanism. Students are well informed about the process of evaluation of annual examination system, MTT, attendance, assignments and practical examination.		iii) 10	iii) Copy of press note, photographs of orientation programme, copy of academic calendar and CCA document attached.
			25	Total= 25	View Document

2.	**Scholarships:** **i. Awareness about different Scholarship Scheme and 100% coverage of all eligible student** **ii. Scholarship other than Government Scheme**	i) Awareness of various government scholarship schemes is promoted among students by organizing informative sessions through orientation programmes, notice board and counselling session. These sessions help students understand the eligibility criteria, application procedures, and benefits of the scholarships. This initiative encourages students to take advantage of available financial support and motivates them to pursue higher education with confidence. ii) SJVN silver jubilee merits scholarship scheme and Tej singh memorial scholarship.	**10**	i) 5 ii) 5 **Total =10**	Copy of office notice regarding various scholarship scheme is attached. ii) Document attached. View Document
3.	**Sports and Cultural activities:** **i. % of Students participating in sports activities** **ii. % of Students participating in cultural activities** **iii. Medal/Trophy won in sports/cultural activities.** **a. National /Inter University** **b. State/ Inter college** **c. District level (also includes cluster level)**	i) > 20% students participate in different sports activities organized by the college. ii) > 20%, students participates in different cultural activities during the session. (freshers, farewell and annual prize distribution function) iii) NIL	**32**	i) 10 ii) 10 **Total = 20**	i) Copy of attendance of Students participating in sports activities, newspaper cutting attached. ii) Office notice and newspaper cutting attached. **View Document**
4.	**Students Participating in NSS/NCC/ Rangers & Rovers/Clubs:**	i) NSS ii) NCC iii) Road safety iv) RRC/ECO/ELC	**20**	i) 4 ii) 4 iii) 4 iv) 4 **Total = 16**	Documents regarding mentioned clubs attached. View Document

5.	**NSS/NCC/ Rangers & Rovers Participating in**
	i. National camps/RD Parade
	ii. State camps/parade
	iii. Award won in these activities
	   a) National
	   b) State
	   c) Cluster level
		i) Attended vibrant village PGME camp at Kalpa
		
		ii) ATC
			18	i) 10
				ii) 7
				
				Total= 10
					View Document

6.	**Anti-Drug Awareness Programmes:**	The college organised anti-drug awareness programme to educate students about the harmful effects of drug abuse. The programme aimed to promote a drug-free campus and encourage students to adopt healthy and responsible lifestyles. Students benefited from the programme by gaining essential awareness of the risks associated with drug abuse. The session enhanced their understanding, encouraged responsible decision-making, and promoted healthier, drug-free lifestyles.			Copy of newspaper cutting, office notices and photographs are attached.
	i. No of awareness programme organized	i) Four awareness programme organised.		i) 4	
		ii) more than 50% students benefitted.		ii) 4	
	ii. % of student benefitted	iii) No addicts found during the entire session.		iii) 2	
	iii. Counselling of suspected addicts		**10**	**Total= 10**	View Document
7.	**Gender Equity:**	A health sensitization programme was organised in the college to create awareness about physical and mental well-being. The session highlighted healthy habits, disease prevention, hygiene, and stress management. It helped students understand essential health practices and encouraged positive lifestyle choices, promoting overall well-being.			Documents and office notices regarding gender equity, women anti sexual harassment committee, Grievances Redressal are attached.
	i. No of health/sensitization programme organised	i) Four health sensitization programmes organised.		i) 3	
	ii. % of student benefitted	ii) more than 20% students benefitted.		ii) 3	
	iii. women anti sexual harassment committee constituted as per norms	iii) Yes, the Women's Anti-Sexual Harassment Committee in the college works to prevent harassment, create awareness, address complaints, support victims, and ensure a safe and respectful campus environment.		iii) 2	
	iv. Grievances Redressal as per timeline	iv) Yes, The college's Student Grievances Redressal system addresses complaints promptly and fairly, following the prescribed timeline, ensuring a transparent and supportive environment for students.		iv) 2	
			10	**Total = 10**	View Document

8.	Mentor-Mentee Groups: Session conducted per groups of students	The college has a Mentor-Mentee groups to guide and support students in their academic, personal, and professional development. Regular mentoring sessions are conducted once a month (**Four and more session conducted during the session**), where mentors provide guidance, monitor progress, address concerns, and motivate mentees to achieve their goals and maintain overall well-being. Four and more session.		10	Documents attached
			10	**Total= 10**	View Document
9.	**Coaching for national level competitive examination/HAS**	**NIL**	**10**	**NIL**	**NIL**
10.	**Remedial Classes/Bridge Courses:** **% of Students benefitted**	The college conducts remedial classes once a week for students who need additional academic support. These classes help clarify difficult concepts, improve understanding, and enhance overall academic performance, ensuring that all students can keep up with the curriculum effectively. More than 20% students benefitted from these classes.		10	According to time table, attendance record is maintained.
			10	**Total= 10**	**View Document**
11.	**Capacity building of Students:** **i. Life Skills (Yoga, Martial Arts, Problem Solving, critical Thinking, decision making, Effective communication Skills, Coping with Stress and emotions etc.)**	(i) Life skills are developed among students through organising Yoga sessions to improve focus and mental health. Critical thinking activity like group discussion, quizzes, debates and question answer based learning help students think logically and make better decision. Effective communication skills are taught through discussion and presentations. The Institution supports students in coping with stress and managing their emotions in a healthy and positive manner through Mentor-Mentee Group sessions, the Women Harassment Cell and the Students Grievance Cell.	**20**	i)**10**	
	ii. Language- cum-Graduate attributes Development programmes	(ii) Language- cum-Graduate attributes Development programmes: *Students were taught Hindi and English Grammar along with communication skills as the part of syllabus. These sessions helps in enhancing students' linguistics abilities and confidence, thereby contributing to their capacity building and personality development. *organized essay writing and creative writing competitions to enhance writing and analytical abilities.		ii)10	

		*Encouraged students to anchor and coordinate stage events, promoting leadership and confidence. ***Facilitated active participation in debate and declamations improving public speaking and critical thinking skills.**		Total=20	**View Document**
12.	**Career Counselling & Placement Cell:** **i. No. of Career Counselling Sessions organised for each group of students** **ii. Number of Placement Drives** **iii. Self-Employment Modules Organised** **iv. No. of students Benefitted**	The college has a Career Counselling Cell to guide students in making informed decisions about their academic and professional futures. The cell organizes sessions where expert resource persons visit the college to counsel students on various career options, higher education opportunities, internships, and job prospects. These sessions help students explore suitable career paths, develop necessary skills, and plan their professional growth effectively. i) four Career Counselling Sessions organised ii) NIL iii) NIL iv) More than 50%.	20	i) 4 ii) NIL iii) NIL iv) 6 **Total= 10**	Document related with Career Counselling Sessions and copy of newspaper cutting attached. View Document
13.	**Student Progression:** i. % of Students opted for Higher Education ii. No. of Students who cleared National Level Examination (IAS,CDS,OTA,JAM ,NET etc.) and HAS, A.P. through HPPSC	i) After completing their undergraduate courses, many students opted for higher education programs such as MBA, M.Com, MA, B.Ed, and others. More than 30% of the students from our college pursued various postgraduate and professional courses to enhance their academic and career prospects. ii) NIL	30	i) 8 ii) NIL **Total = 8**	Admission-related documents are attached. View Document
14.	**No. of Co-Curricular and Sports Activities Organised:** i. Inter-University Events (Zonal/National) ii. Inter-College events iii. Intra-College Events (Annual Athletic Meet and Cultural Functions)	**i**) NIL ii) NIL iii) The college organized intra-college kabaddi and volleyball competitions, along with the Annual Athletic Meet. Cultural events such as the Fresher's Function, Annual Function, and Farewell Function were also conducted during the year.	25	**iii) 9** **Total= 9**	Documents regarding intra college events are attached. View Document

15.	**Annual Prize Distribution Function Organised:** (Yes/No)	**Yes,** The Annual Prize Distribution Function is celebrated in the college to recognize and encourage students' achievements in academics, sports, and co-curricular activities. It motivates students to excel in their respective fields and fosters a spirit of healthy competition and excellence.	**10**	**10**	Copy attached. **View Document**
16.	**College Magazine Published:** (Yes/No)	**Yes,** A college magazine **"Prawahini"** is published to showcase students creativity, talents, and achievements. It provides a platform for students to express their ideas through articles, poems, and artwork, while also highlighting the academic, cultural, and extracurricular activities of the institution	**10**	**10**	Copy attached. View Document
17.	**College Website updated regularly or not**	**Yes,** The college website is updated regularly to provide accurate and timely information about academic programs, events, notices, and achievements. Regular updates ensure students, faculty, and visitors stay informed	**10**	**10**	www.GDCDIGGAL.in
		TOTAL		**198/220**	

3. **Infrastructure & Resources (Score 160)**

Sr. No	Activity	Distribution of Scores	Total Score	Score Obtained	Remarks/ Detail
1	**Classrooms:** Classrooms well Maintained	Yes =10 No=0	10	**10**	The classrooms are well maintained and fully furnished; one room is **allotted** as a Music Room and another has been converted into a Library for students academic enrichment. • **Photos uploaded** (View Document) • **Can be verified through physical verification**
2.	**Library Facilities:** i. Whether adequate print books available ii. Whether daily newspaper (minimum 5), Magazines (Min.3)Journals (Min.3) available iii. Whether access to e-resources available iv. Seating capacity in the library v. Usage of Library resources vi. Digital Library having atleast 5 computer systems with internet facility.	i. 500 books per 100 students=3Less than 500=1 ii.Yes=3 No=0 iii Yes=3 iv.10% or more of the student strength=4 v.100%=7,75%=5 50%=3,25%=1 vi. Yes=5	25	i=3 ii=3 iii=3 iv=4 v=7 vi=0 **Total=20**	**i. & ii** <table><tr><td>Sr. No</td><td>Name of Article</td><td>Quantity</td><td>Detail</td></tr><tr><td>1</td><td>Books</td><td>2390</td><td>List Available in library register</td></tr><tr><td>2</td><td>Book Bank Books</td><td>55</td><td>List Available in library register</td></tr><tr><td>3</td><td>Magazines</td><td>03</td><td>1. Down to Earth 2. Prtiyogita Darpan 3.Competition Success Review</td></tr><tr><td>4</td><td>Journals</td><td>03</td><td>1. Yojna 2. Kurukshatra 3. Samkalin Bhartiya Sahitya</td></tr><tr><td>5</td><td>Newspapers</td><td>03</td><td>1. The Indain Express 2. Divya Himachal 3.Amar Ujala</td></tr></table> iii) Students actively utilize various library e-resources such as Wikipedia, Google Scholar Hindi Notes (HPU) for subject-specific study material, SWAYAM and e-Pustakalaya for digital books which significantly support their academic learning and research activities. (View Document) iv) **Total no of students: 117** **Seating Capacity : 50 (42%)** v) The college library is fully utilized by both students and teachers. Students using their free periods to read books, magazines, and newspapers and issue study materials, while teachers refer to the resources to support academic and research activities. **(All the necessary documents related to the above-mentioned points are attached herewith for reference)** View Document

3	**ICT Facilities:** i. Number of interactive panels/ virtual classrooms multimedia Projectors/ k-yan ii. % of teachers using ICT facilities iii. No. of students benefited from ICT facilities iv. Internet connection-leased line/ fiber network/wi-fi campus(yes/no) v. Use of ICT Facilities	**i.** 5 or more=5, 4=4, 3=3,2=2, 1=1 **ii.** >50%=5,<50%=0 **iii.** >50%=5,<50%=0 **iv.** Yes=5 **v.** 100%=5 75%=4 50%=3 25%=2 <25%=0	25	i=3 ii=5 iii=5 iv-5 v=5 **Total=23**	i) **No. of interactive panels=2; No. of projectors=1** ii) All teachers effectively use the ICT facility while conducting their classes. They regularly use topic-related videos, PowerPoint presentations, recorded lectures and online quiz competitions to enhance teaching–learning outcomes. From time to time, video documentaries on current and burning issues are also shown to create awareness and promote critical thinking among students. iii) 100% of students benefits from ICT facilities not only in academics but also in other fields through video lectures, PPTs, quizzes and digital resources that support overall learning, skill development and awareness. iv) Yes, the institution has a durable internet facility through a leased line/fiber network with Wi-Fi connectivity across the campus, ensuring seamless access to online academic and administrative resources. v) There is 100% utilization of ICT facilities in teaching–learning activities to support the syllabus, enhance academic skills and promote overall student development. **View Document**
4	**Facilities for specially abled students:** **i.** Ramps/Wheel chairs/Support railings **ii.** Separate washrooms	i. Yes=2 ii. Yes=2	04	i=2 ii=0 **Total=02**	i) The college provides ramp facilities to ensure easy and safe mobility for specially abled students. **View Document**
5.	**Sports facilities:** **i.** No. of games/sports activities conducted **ii.** Indoor sports facilities **iii.** Adequate sports equipments **iv.** Gymnasium/(Operational)	**i.** More than 5=8, less than 5=4 **ii.** Yes=4 **iii.** Yes=4 **iv.** Yes=4	20	i=8 ii=4 iii=4 iv=0 **Total=16**	i) During this session, these games were organized to promote the overall physical, mental and personality development of students. 1. **Kbbaddi 2. Volleyball 3. Bedminton 4. Chess and 5. Athletic meet (Race, High Jump, Long Jump, Shot Put, Discus Throw etc)** ii) The college is equipped with indoor sports facilities such as **Chess and Carrom** for students' recreational and mental development. iii) The verified list of sports equipment and the available playground facilities are enclosed herewith for official record. **View Document**

6	**Auditorium/Hostels/Seminar Hall/Staff quarters**	Auditorium=4 Hostel=4 (2 point for each hostel) Staff quarters=4 Seminar Hall=4	16	NIL	NIL
7	**i.** Laboratories with adequate equipments according to Syllabi **ii.** Usage of available Lab infrastructure	**i.** Yes=10 **ii.** 100%=10 75%=6 50%=5 25%=3 <25%=0	20	i=10 ii=10 **Total=20**	i) The college is equipped with well-furnished laboratories as per the syllabus for Commerce students, while B.A. students also utilize these labs to develop essential computer skills. During practical sessions and computer classes, students gain hands-on experience in MS Word, Excel, PowerPoint, and typing in both Hindi and English, enhancing their digital literacy and overall competence. Additionally a Music Lab is available according to the syllabus, providing practical exposure and skill development in music education. ii) The available laboratory infrastructure is fully utilized (100%) for practical sessions, computer classes and skill development activities for both Commerce and B.A. students. **View Document**
8	i. Adequate no. of computers ii. Usage of computer hardware	**i.** 1 system per 30 students=5, 31-40=3,41-50=2, more than 50=1 **ii.** 100%=5 75%=4 50%=2 25%=1 <25%=0	10	i=5 ii=5 **Total=10**	**i) Total Strength of students(Session 2024-24): 117 Total no. of computers : 08 Therefore ratio of students and computers : 1:15** **View Document** ii) The computer hardware is fully utilized (100%) in accordance with academic needs and the syllabus for both practical and skill development sessions. **View Document**
9	Canteen Staff Room/Faculty room Space for NCC, NSS, Rangers and Rovers Examination Room Medical Care Facilities	2 point each facility (Max.10)	10	**08**	**The college has well-established facilities, including a Staff/Faculty Room, NSS Room, NCC Room, Examination Room, and First Aid Room catering to the academic, co-curricular and health needs of both staff and students.** **View Document**
10	Documentation of Academic Co-Curricular and extracurricular activities Achievements of Students and Achievements of Staff on regular basis	Yes=20 No=0	20	**20**	The college maintains comprehensive and up-to-date documentation of academic, co-curricular and extracurricular activities along with the achievements of both students and staff ensuring proper records are preserved on a regular basis. 1. Copy of gazette, Result of House Test exam 2. Record of Co-Curricular and extracurricular activities are well maintained in Co-Curricular Activity Register and also uploaded on College facebook page & website)

				3. Students participate in Youth Festival (Group-II) 4. The college maintains detailed records of students who excelled and were recognized during the Annual Prize Distribution Function for academic achievements, co-curricular activities, talent hunts, sports, athletics, NSS camps, and overall performance. 5. Achievements of Staff are mentioned in Annual report and other records of staff achievements are well maintained in their service books. **(All the necessary documents related to the above-mentioned points are attached herewith for reference.) View Document**
Total Score Obtained =				**129/160**

4. Institutional management (Score 220)

Sr. No	Activity	Distribution of Scores	Total Score	Score Obtained	Remarks
1	Institutional Vision i. Vision Document ii. Institutional Development Plan(IDP) iii. Plan of action for above	6 point each	18	**18**	Photocopies of all these documents are attached. Uploaded on website. View Document
2	IQAC: i. No. of meetings per year ii. No. of Programmes organised (Trainings, Workshops, IPR etc.)	i. 4 meeting =6 3 meeting =4 ii. 2 per activity (Max.6)	12	i=6 ii=0 **Total=6**	i) **Five** IQAC meetings were held in the session, during which the IQAC Committee was constituted and discussions were carried out from time to time on important issues such as ABC Account, SAR Scholarship, Career Counselling, OSA and other matters related to institutional development and student support. **View Document**
3	Management of Institutional Funds **i.** Funds (BF, AF, PTA etc) Used/Spent for Institutional developments/ students welfare **ii.** Periodic Audit **iii.** Settlement of bills/advances within a specified time frame	i. Utilized >90% of the funds collected annually=10 71-90%=8 51-70=6 31-50=4 <30=0 ii. Yes=2 iii.Yes=4	16	i=10 ii=2 iii=4 **Total=16**	i) The utilization of funds from different sources stands at 93%, reflecting effective financial planning and proper use of available resources. Utilization certificate of Institutional funds is properly maintained and attached. ii) The audit of NSS regular activities and special camp has been successfully completed, ensuring proper utilization of funds and compliance with prescribed guidelines. iii) The settlement of bills and advances is carried out within the specified time framework, ensuring timely and transparent financial management. Records of Funds i.e. Cashbooks, Bills and Vouchers are well maintained in Office. **View Document**
4	Grievance Redressal of students and employees **i.** Redressal within week **ii.** Redressal within month **iii.** No Redressal	**i.** 10 **ii.** 4 **iii.** NIL	10	**i) 10**	The Grievance Redressal Cell of the college addresses the concerns of students and employees from time to time, covering issues related to gender sensitivity, safety and security, harassment, ragging, examinations, admissions, scholarships and service matters of employees such as workload, leave, and salary. Necessary guidance and support are provided through this cell and during the current session. However no complaints have been recorded either from students or from faculty in the

					academic year. **(Records are maintained in Grievance Redressal register.)** **View Document**
5	Green and Clean Campus: **i.** Green initiative of institution(atleast 3) **ii.** Cleanliness in washroom, building/campus	**i.** 6 **ii.** Excellent=10 Satisfactory=6 Poor=0	16	i=6 ii=10 **Total=16**	i) Under the Green and Clean Campus initiative, the institution organized plantation drives, campus beautification campaigns, slogan writing, poster making, model making competitions and awareness rallies to promote environmental protection and sustainability. ii. For maintaining campus cleanliness and hygiene, sweeper has been arranged through the PTA, keeping in view the importance of cleanliness of the campus. **View Document**
6	Facilities for students: **i.** Common room for girls **ii.** Adequate toilets as per student's strength **iii.** Sanitary Napkin vending machine/incinerator regularly put in use **iv.** CSCA room with proper furniture **v.** Student centre for co-curricular activities and its regular usage **vi.** Regular use of playground	3 for each facility	18	**18**	The college provides several essential facilities for the benefit and well-being of students. A common room for girls is available, along with adequate toilet facilities as per students' strength. Sanitary napkin vending machines/incinerators are regularly used to ensure hygiene and health. A well-furnished CSCA room is provided for student representation and activities, and a student centre is available and regularly used for various co-curricular activities, promoting holistic development of students. The playground is also regularly used, promoting physical fitness and encouraging participation in sports and outdoor activities. **View Document**
7	Regular updation of Service books/service records	Yes=3	3	**3**	Service books and service records are regularly updated to ensure accurate and up-to-date documentation of employees career and service details. • **Record is maintained by office staff.** **View Document**
8	Timely Submission of ACRs	Yes=3	3	**3**	ACRs are submitted properly within the prescribed timeframe to ensure accurate and up-to-date evaluation of staff performance. **(Notice for Timely Submission of ACRs is attached.) View Document**
9	Prompt response to official correspondence	Yes=5	5	5	The college ensures a prompt and efficient response to all official correspondence, maintaining smooth administrative functioning and timely communication with relevant authorities.

					Record is well maintained in office. (Certificate Attached) View Document
10	Proper maintenance of official records (Cashbooks/stock registers, fund registers/leave records, fine funds etc)	Yes=10	10	**10**	All official records, including cashbooks, stock registers, fund registers, leave records and fine fund details, are properly maintained to ensure accuracy, transparency and accountability in administrative and financial matters. **Record is well maintained in office. (View Document)**
11	Proper record of students attendance and CCA	Yes=10	10	**10**	Teachers maintain accurate and up-to-date records of both students' attendance and their performance in Comprehensive Continuous Assessment (CCA). These records help in monitoring academic progress, participation in co-curricular activities, and overall development, ensuring consistent guidance and support for every student. **(Records of CCA of all teachers is attached**.) View Document
12	Whether ranked by NIRF, other agencies	Yes=10	10	NIL	NIL
13	Whether accredited by NAAC	A and above(level 4 or 5) =20 B+ & B++(Level 3)=16 B (Level=2)=12 Accredited (level1)=10	20	NIL	NIL
14	Whether AQARs are being submitted as per timeline annually or not	Yes=12 No=0	12	NIL	NIL
15	Recognition for exemplary contributions of the staff and students	4 point each	8	8	The college recognizes and appreciates the exemplary contributions of both staff and students across all fields including academics, research, college development and student welfare. Outstanding efforts in teaching, innovative research, active participation in co-curricular and extracurricular activities and initiatives that enhance the overall growth of the institution are duly acknowledged. This recognition not only motivates individuals to maintain high standards but also encourages a culture of excellence, commitment and holistic development within the college community. **(View Document)**

16	Involvement of stakeholders
	   i. PTA
	   ii. OSA
		i
		• PTA constituted as per norms=1
		• PTA supportive=1
		• Significant contribution of PTA(enclosed documentary proof) =10
		
		ii
		• OSA framed as per norms
		• Financially contribution or equivalent (in-kind)per 100 alumni of Rs. 25000/- per annum =3
		• Non financial contribution (Career counselling, Talk interactive session/facilitation in placement of students etc. On regular basis)=4
			20	i
				• 1
				• 1
				• 1
				   0
				ii
				• 1
				• NIL
				• 4
				TOTAL= 17
					i)
					• The PTA is constituted in accordance with the prescribed norms, ensuring proper representation of both parents and teachers. This structured formation enables effective participation, regular meetings, and constructive discussions to monitor students academic progress and overall development.
					• The PTA actively supports the college in multiple areas to enhance the overall learning environment. Their involvement includes monitoring and promoting students academic progress, assisting in the timely filling of vacant posts, ensuring campus cleanliness, organizing talent hunt programs to nurture student skills and overseeing the proper maintenance of playgrounds and sports facilities.
					(Record is maintained in PTA register and PTA Cashbook. (Documentary Proof Attached)
					
					ii)
					• The Old Students Association (OSA) has been constituted as per the prescribed norms to promote alumni engagement, facilitate alumni support in college activities, and strengthen the bond between former students and the institution.
					• In this session, alumni member Ms. Arti Sharma, currently a research scholar at Panjab University delivered an inspiring motivational talk and an informative lecture on career guidance for the students.
					
					View Document

17	Feedback from stakeholders other than students and action taken thereon	Yes=4	4	4	The college collected feedback from 53 stakeholders, including students, parents, teachers, alumni, and staff, through online and offline modes. Based on the suggestions, an action plan was implemented to improve academics, facilities, library resources, student support, co-curricular activities, cleanliness, safety and administrative services while maintaining high teaching standards and overall quality initiatives. **View Document**

18	Annual review meeting on students outcomes in Academics, Co curricular, Extra co curricular and extension activities and action taken during next academic session for achieving excellence	Yes=25	25	**25**	Time-to-time review meetings were conducted to assess students outcomes in academics, co-curricular, extra-curricular and extension activities. A detailed review of the academic session 2023–24 was undertaken and based on the findings an action plan was formulated for the academic session 2024–25 to achieve excellence. Accordingly, the academic calendar for 2024–25 was prepared and implemented. Subsequently, periodic review meetings for the academic session 2024–25 were also held to monitor progress. Based on these reviews, a comprehensive action plan was developed for the academic session 2025–26, and the academic calendar for 2025–26 was prepared to ensure effective planning, continuous improvement, and enhanced student outcomes in all areas. View Document
Total Score Obtained = 169/220					

5. Best Practices, Innovation and Institution Distinctiveness   (Score 74/80)

Sr. No	Activity	Distribution of Score	Total Score	Score Obtained

1	Best Practices Description & Outcome of Best Practices
	Practice 1:
	TALENT HUNT FOR HOLISTIC STUDENT DEVELOPMENT
	   1. Title of the practice
	     "Talent hunt: A Platform for Discovering and Nurturing Students' Potential"
	   2. Objectives of the Practice
	     1. To provide a structured platform for students to showcase their artistic, cultural, literary and technical talents.
	     2. To enhance students' confidence, communication, and presentation skills.
	     3. To discover hidden talents among students and support them through further training.
	     4. To promote an inclusive environment that encourages participation from students of all backgrounds.
	     5. To develop leadership, teamwork, and organizational competencies through student-led coordination.
	     6. To foster creativity, innovation and cultural diversity within the institution.
	     7. To create entrepreneurship skills among the students with their talent
	   3. The Context:
	     Higher education institutions aim to develop not only academic skills but also personal, social and cultural competencies. Many students however hesitate to express their talents due to lack of exposure, confidence, or opportunities. A Talent Hunt event bridges the gap by offering a welcoming, encouraging and well-structured platform. In rural college setting, students possess a wide range of abilities- from performing arts to public speaking, from visual arts to technical creativity. The challenge lies in identifying these talents and providing space for their expressions. The Talent Hunt initiative addresses this challenge by creating supportive environment where every student can participate, discover their strengths, and feel valued.
	   4. The Practice
	     1. Announcement and Registration
	        • The event is widely circulated through notices, posters, class announcements and digital platforms
	        • Students register individually or in groups for different categories.
	     2. Multiple talent categories
	        • Singing, dancing, drama, skits
	        • Poetry recitation, news reporting, elocution, debate
	        • Spot Painting, sketching, spot photography,
		10 points per best practice	20	20
				
				View Document

slogan writing
- Mehendi, stone painting, clay modeling, poster making

3. Final event and selection for youth fest or inter competitions
    - Auditions rounds of each category held with panel of faculty
    - Performance time, rules and criteria are clearly communicated.
    - Shortlisted candidates perform on stage during the main event
    - A well equipped environment is provided to give students the best exposure.
    - Selected and winning students are further selected for youth festivals and inter college competition
    - Documentation of event through photos, videos and reports.

4. **Evidence of Success**
    - Increased students' participation in cultural and co-curricular activities.
    - Significant improvement in students' confidence, communications and self-expression
    - Few students used their mehendi skills and earned money by applying mehendi to teachers and students during festivals, which created their entrepreneurship quality.
    - Discovery of several new talents who later represented the college at inter college (youth festivals)
    - Enhanced campus vibrancy and student engagement
    - Positive feedback from students
    -

5. **Problems Encountered and Resources Required**
    - Some students hesitate to participate due to stage fear or lack of confidence
    - Limited time availability during academic schedule
    - Need for trained judges in specific categories
    - Technical challenges such as sound system setup or space constraints
    - Ensuring equal participation across departments

Best Practices- II
BOOK BANK FOR NEEDY STUDENTS

1. **Title of the practice**
"Book Bank Initiative for Needy and Meritorious students"

2. **Objective of the Practice**
    - To support economically weaker students by providing free access to textbooks and learning materials.
    - To ensure that financial constraints do not hinder

students' academic growth and performance.
- To develop a culture of sharing responsibility and academic collaboration within the institution.
- To promote equal educational opportunities for all the learners.
- To reduce academic stress among students who cannot afford costly books.
- To improve overall academic performance, attendance and retention.

3. **The Context**

Many students in higher education come from economically weaker backgrounds, especially for college like ours which is in rural area and most of the students are from economically weaker section. Purchasing costly textbooks, reference books, and study materials become a significant burden, often affecting their academic performance.

The Book Bank initiative aims to bridge this gap by offering textbooks and essential academic resources to needy and meritorious students free of cost.

4. **The Practice**
- Students Identification: the students who are in need of books which they cannot buy books
- Collection and procurement of books: books are donated by the college staff and alumni.
- Issuing of books: proper issue-register or digital entry is maintained. Orientation is given on book care and usage rules.
- Return and Re-Issue: Books are returned at the end of the academic year, penalties apply for damage or loss, and returned books are repaired and prepared for the next batch.
- Awareness and Promotion: notices, orientation and library announcement encourage students to use the facility, special focus is given to first-year students, and economically disadvantaged students.

5. **Evidence of Success**
- Increased number of students using book bank facility.
- Significant improvement in academic performance among beneficiaries.
- Reduced dropout rates among economically weaker students.
- Positive feedback from students and parents about reduced financial burden.
- Enhanced sense of responsibility and gratitude among students using the resources.

6. **Problems Encountered**
- Limited funds to purchase new books.
- High demand for certain subjects leading to shortages.
- Difficulty in retrieving books from a few students.
- Managing old or damaged books that require repair.

Best Practice-III
Students Exhibitions

1. Title of the Practice

"Student Exhibition: A Showcase of Creativity, Innovation, and Experiential Learning"
2. The objective of the practice

Student Exhibition aims to:
1. Provide a **creative platform** for students to showcase academic, artistic, and innovative work.
2. Enhance **experiential learning** by integrating concepts learned in class with real-life applications.
3. Develop **presentation, communication, and organizational skills**.
4. Encourage **innovation, critical thinking**, and problem-solving among students.
5. Foster **teamwork, leadership, and responsibility** through event coordination.
6. Promote **community engagement** by inviting parents, faculty, and external guests.

The exhibition conducted by the college session 2024-2025 was Titled "Art of Flavour and Skills: Culinary Creativity, Nutrition Literacy & Sustainable Food Culture Initiative"

3. The Context
A significant number of students are unaware of basic nutrition, balanced diets, and the importance of sustainable food practices. Additionally, although many students possess culinary talent, academic environments often lack platforms to showcase and enhance such skills.
The initiative addresses the following contextual needs:
- Lack of practical culinary exposure.
- Need for awareness regarding healthy and local/traditional food choices.
- Requirement for a creative, engaging activity that develops life skills beyond the classroom.
- Encouragement for entrepreneurship, especially for students interested in food-related careers.

The *Art of Flavour* event becomes a bridge between **skill development**, **creative expression**, and **healthy living**.

4. The Practice

4.1 Structure of the Event

The practice is executed annually by the college. The event consists of the following components:

a. Theme-based Culinary Challenge
Each edition of *Art of Flavour* focuses on specific themes, such as:
- Healthy Snacks
- Zero-Oil Cooking
- Traditional/local food
- Millet Magic (aligned with India's focus on millets)
- Fusion Food Innovation
- Zero-Waste / Sustainable Cooking

b. Participation
- Students participate individually or in teams of 2–4.
- No professional equipment is allowed, encouraging innovation with minimal resources.

c. Rules and Guidelines
- Time allotted: 60–90 minutes.
- Nutritious, hygienic preparation encouraged.
- Use of local and seasonal ingredients is appreciated.
- No pre-cooked items unless specified.

d. Evaluation Criteria
A panel consisting of faculty members evaluates the dishes based on:
1. Taste and flavour balance
2. Traditional/Local Flavour
3. Nutritional value
4. Hygiene and safety
5. Presentation and aesthetic appeal
6. Use of sustainable practice

5. Evidence of Success
The following outcomes demonstrate the effectiveness of the practice:

5.1 Quantifiable Outcomes
- More than **50 students** engaged in culinary and nutrition-related activities.
- **5-10 innovative dishes** was showcased such as 'Askalu', Siddu, Fruit Chart, Bhel Puri, Sandwich and Coffee.
- Few students also had mehndi stalls installed to showcase their mehndi skills.

5.2 Student Achievements
- Students learned how to make Siddu a traditional Himachali dish during the culinary skills classes and demonstrated it during Students' exhibition.
- The students earned money by selling the food they made and skills they showcased, which helped them to develop entrepreneurial skill.

5.3 Impact on Campus Culture
- Enhanced awareness about healthy eating and sustainability.
- Increased interest in nutrition-based electives and certificate courses.
- Improved leadership and teamwork through event organization.

5.4 Feedback Highlights
- Students reported increased confidence and life skills.
- Faculty noted enhanced creativity and enthusiasm.
- Judges appreciated the quality and innovation displayed.

6. Problems Encountered and Resources Required

- **Limited cooking space** made it challenging to accommodate all participants.

- Ensuring **food hygiene standards** required close monitoring.
- Time constraints for preparation.
- Need for sufficient volunteers for coordination.

Best Practice-IV
Title: Enhancing Student Preparedness through 50-Mark Enriched House Examinations

1. Objectives of the Practice
- To strengthen students' conceptual understanding and exam-writing skills.
- To provide rigorous academic exposure beyond the routine 10-mark house examinations.
- To improve students' confidence, time-management, and analytical abilities for final examinations.
- To identify learning gaps early and provide targeted academic support.

2. The Context
House examinations are mandated to be of only **10 marks**, which often does not sufficiently evaluate students' comprehension or simulate the pressure of final examinations. To bridge this gap, the institution conducts **50-mark internal exams** that provide a more comprehensive assessment. This practice prepares students for real examination conditions and fosters consistency, discipline, and academic seriousness.

3. The Practice

- For each subject, a **50-mark written examination** is conducted during the house test schedule.
- The paper pattern mirrors the final board/university examination (long answer, short answer, application-based questions).
- Students are allotted full examination time to experience real-time exam conditions.
- Answer sheets are evaluated using detailed marking schemes to ensure transparency and fairness.
- Only **10 marks** (as per guidelines) are finally entered, based on proportionate conversion from the 50-mark assessment.
- Feedback sessions are conducted to help students understand their strengths and weaknesses.

4. Evidence of Success
- Improvement in students' performance in final board/university examinations.
- Increased student confidence and reduced exam anxiety.
- Teachers report better classroom engagement and higher academic discipline.
- Reduction in failure rate due to early identification of weak learners.
- Positive feedback from parents and students regarding enhanced preparedness.

	Resources Required: • Additional printing and stationery. • Coordinated planning among departments for smooth conduct of exams. • Teachers' time for evaluation and feedback sessions.			
2	**5.2** Special initiative taken for:- (i) Energy conservation, use of solar energy (ii) Solid waste segregation/ management (iii) Rain water harvesting and its use for gardening and cleanliness (iv)Plastic free campus **DETAIL:** **i.** For energy conservation college use LED bulbs in all campus for minimum use of electricity and we have already send the proposal of solar panel installation in the college building. **ii.** For effective solid waste management, separate plastic containers are strategically placed across the college campus. One container is designated for dry waste, while another is for wet waste. Additionally, a compost pit has been established in the campus to process food waste, leaves, and other organic materials. **iii**. For rainwater management, a rainwater harvesting tank measuring 16x8x8 feet has been constructed by the PWD department. To facilitate the use of this collected rainwater, we have installed a 1.5 H.P. pump to lift the water for cleaning, flushing toilets, and gardening. Additionally, a water tap has been installed outside the building, and a rubber hose is used to water flower beds and other garden areas. **iv.** The college ensures proper segregation of plastic waste.Together with clubs such as NCC/NSS/Eco Club, a rally was organized by the students and plastic was collected from the campus and from the village and handed over to the panchayat Pradhan of Diggal and cleanliness drives are regularly conducted in the campus. **(document attached)** **Objective of the Scheme:** • To raise awareness in the village about cleanliness, hygiene, and environmental protection. • inform villagers about socio-economic developments and advancements. • **(document attached)** V. NIL IV: The village Odha of gram panchayat Diggal was adopted and regular cleanliness drives are conducted in the village. The NSS Unit of the college regularly mend the road leading to the village and clear the bushes and cleans the village on regular basis.	4 points per initiative	24 (i) 4 (ii) 4 (iii)4 (iv) 4 NIL (vi) 4	20 View Document
3	**5.3 Social impact of extension activities: (on the basis of community feedback)** 1. Cleaning of the pond. The Pond near the college is regularly cleaned so that wild animals and cattle can use the water. 2. The road of the village are regularly cleaned and maintained by the NSS volunteers **(Photographs and document attached)**	Minimum 3 activities 10 marks 2activities =08 1 activity=05	**Total=10**	08 View Document

4	**4. Special new innovative initiatives or ideas adopted in the college (other than at Sr.No.5.2 above):** 1. The College made herbal garden with various types of herbal plants planted at various places of the college. It was initiated to make the students understand the importance of various types of herbals plants and it also promotes our Vedic/ayurvedic legacy of healing. 2. The college initiated to protect the plants which were planted during various plantation drives from animals by using protective net around them. 3. Special Initiative was taken to put lotus seeds in the college pond for protection the pond and beautification. 4. Compost pit was made for using the khad/fertilizer for the herbal, flower and vegetable garden. **(Photos attached)**	4 points each initiative (max. 16)	16	16 View Document
5	**5. Collaborations:** **(i) With Peer educational research institutions** **(ii) Other government bodies/ industry** I. MoU was signed with Govt. College Arki II. Special Lecture by SHO Ramshehar, on Road Safety Rules, Anti-Drug and Cyber Crime III. BLO help desk was organised in the college and students voting cards were made. (Documents Attached)	05 points each (max 10 points)	10	10 View Document

6. Faculty Profile and Research Activities
53/100

Documents in r/o of the point no 3, 5, 7 &10 of Criteria 6 are in physical form and kept with the detailed SAR report in the office.

1	**% of teachers with PhD** Total number of teachers in the college is 10 out of which 06 teachers have Ph.D. degrees. (Copy Attached)	More than 70%=05 61-70%=04 51-60%=03 Less than 50%=02	05	03 View Document
2	**Teachers as research guide** None	04 points per research guidance (max. 08)	8	Nil
3	**No. of Orientation Programmes, refresher programmes, faculty development programmes, and workshops of one week or more attended by teachers in last three years:** **Dr. Sudershna Sharma(Assistant Professor in Mathematics)** Dr Sudershna Sharma attended the NEP 2020 orientation and sensitization programme under Malaviya Mission Teacher Training Program of University Grants Commission organized by Central University of Jammu from 20 January 2000 2025 to 29 January 2025.	30% of faculty 10 marks, 20% of faculty 8 marks. 10% of faculty 6 and 5% faculty 04 marks	10	10

Ms. Mamta Sharma (Assistant Professor in Political Science) Mamta Sharma attended the NEP 2020 orientation and sensitization programme under Malaviya Mission Teaching Training Program of Ministry of Education, government of India organized by Malviya Mission Teacher training Centre, Shri Ram College of commerce from December 19, 2024 to December 28, 2024. **Dr. Sudershna Sharma(Assistant Professor in Mathematics)** 1. Dr Sudershna Sharma attended the refresher course in teaching and research in languages (all language disciplines) organized by UGC Malaviya Mission Teaching Training Program, Panjab University, Chandigarh from 10 December 2024 to 23 December 2024. 2. Dr Sudershna Sharma attended the refresher course in physical and chemical sciences under Malaviya Mission Teaching Training Program of University grand commission organized by Central University of Jammu from 10th of December 2024 to 23rd December 2024. 3. **Mr. Rahul (Assistant Professor in Commerce)** Mr. Rahul attended five days faculty development program on stock market fundamentals for disciplinary educators organized by Shri Vasantrao, Pharate Patil Arts, Commerce and Science College Teaching Learning Centre New Delhi w.e.f. 21-11-2023 to 05-12-2023 with Grade A+ from 9 December 2024 to 13 December 2024. **Ms. Reenu Sharma (Assistant Professor in Economics)** 1. Mrs. Renu attended a faculty development program on a step-by-step guide to write a good research paper organized by research of foundation of India, from 19th November to 30 November 2024. 2. Mrs. Renu attended one day national faculty development program on assessing the health of Indian economy held on 10 March 2025 organized by Department of commerce, Government degree College, Jolly District Kangra, Himachal Pradesh 3. Mrs. Renu Sharma attended one week, online faculty development program on fundamentals of career concepts, tools and practice from 23rd to 28 June 2025 organized by Wazir Ram Singh Government College, Dehri, Kangra. **Dr. Sudershna Sharma(Assistant Professor in Mathematics)** Dr Sudeshna Sharma attended one week, online Faculty Development Program on Fundamentals of Career, Guidance, Concept, Tools, and Practice from 23rd June to 28 June 2025 organized by Wazir S Ram Singh Government College, Dehri, Kangra. **Dr. Sunita Sharma(Assistant Professor in Hindi)** Dr Sunita Sharma attended a Faculty Development Program on a step-by-step guide to write a good research paper from 19th to 30 November 2024 organized by research foundation of India. **Dr. Naresh Kumar (Assistant Professor in Commerce)** Dr Naresh Kumar attended 5 days Faculty Development Program on Stock Market Fundamentals for Interdisciplinary Educators organized by Shri Vasantha Rao Pharate Patil Arts, commerce and science College from 9 December 2024 to 13 December 2024			

	Dr Naresh Kumar attended a one-day National Faculty Development Program online on Assessing the Health of Indian economy held on 10 March 2025 organized by Department of commerce, Government degree College, Jawali District Kangra. **Workshops** **Dr. Naresh Kumar (Assistant Professor in Commerce)** 1. Dr. Naresh Kumar has participated in the one day national E-Workshop on AI tools for research organized by Himachal Pradesh, University Department of evening studies, Shimla on 27 November 2024. **Dr. Sudershna Sharma(Assistant Professor in Mathematics)** Dr. Sudershna Sharma has attended one week national workshop on the theme, role of NanoTechnology for Environmental Remediation from sixth November to 12 November 2024 organized by Maharaja Agrasen University Baddi district. Solan. **Mrs. Anjana Devi (Assistant Librarian)** Mrs. Anjna Devi participated in five days Inflibnet Regional Training Program on Library Automation organized by Indian Institute of Advanced Studies Shimla and in INFLIBNET Centre GANDHI NAGAR HELD FROM 13TH TO 17 JANUARY 2025.			
4	**Project/ patents/ fellowship /associateship:** **i. Major** **ii Minor** **iii Patents** **iv Fellowships** **v. Associateships** **None**	i. 10 ii. 8 iii. 10 iv. 5 v.3 (max 10)	10	Nil
	Number of paper presented in conferences/seminar /symposia (in last three years) **International** **National //regional state level:** **Mr. Dharmender Kumar (Assitant Professor in History)** Mr. Dharmender Kumar presented paper, entitled Environment and Climate in Indus Valley Civilization in the International Conference held at SDWG Government College Beetan , Una Himachal Pradesh on 26th 27 July 2024. **Dr. Sunita Sharma(Assistant Professor in Hindi)1** 1. Dr Sunita Sharma presented paper entitled घासीराम कोतवाल: सत्ता और समाज में मानवाधिकारों का संघर्ष in International Conference jointly conducted by Hindi department, Hindu College, Amritsar, and All India Literature Council Punjab on 12 April 2025	2 point per paper presented 1 point per paper presented	8	8

	2. She presented paper entitled प्राकृतिक संसाधनों के अंधाधुंध दोहन की गाथा: भागा देवी का चायघर in the International Conference held at SDWG government College Beetan Una Himachal Pradesh on 26, 27 July 2024 **Dr. Naresh Kumar (Assistant Professor in Commerce)** Dr. Naresh presented do paper entitled Impact of Corporate Governance Practices on Market Performance of Listed Companies in the International Conference on Udbhavah 2024: Emerging Trends in Research held at Himachal Pradesh, University Shimla HP on November 30th, 2024. **Dr. Sudershna Sharma(Assistant Professor in Mathematics)** Dr. Sudershna Sharma. participated in the International Conference on Emerging Trends in Complex System, Advanced Material and Photonics organized by Guru Ghasidas Vishwavidyalaya, Bilaspur, India on February 27, 28. 2025 in hybrid mode.			
6	**Seminars, workshops, conferences, and trainings, organized by institution** **International level** **National level,State level:** **None**	6 4 3	6	Nil
7	**Number of paper, Published** **UGC care list journals** **Non-UGC care list journals** **Citations** **Dr. Het Ram(Assistant Professor in Music-I)** Dr. Het Ram Published Research Paper titled "परंपराओं के परिपेक्ष्य में सितार का संरक्षण में सेनिया परम्परा" in IHi-Tech research analysis Issue Feb 2025- July 2025 Non-UGC Care List Journal. **Mr. Dharmender Kumar (Assitant Professor in History)** He published a paper in International Research Journal Titled "वैदिक साहित्य मे वनस्पति चिंतन संरक्षण यज्ञ' B. AAdhar NON-UGC Care journal. **Dr. Naresh Kumar (Assistant Professor in Commerce)** Dr. Naresh Kumar Published Research Paper titled "Moderating Role of Stock Return Volatility in Corporate Governance Firm Value Structural Linkage: Insights from a PLS-SEM with IPMA Approach." in Indian Journal of Finance Jan 2025 UGC CARE	i. 5 points per paper ii. 2 points per paper iii. 1 point per 20 citations	20	09

8	**Teachers, special, innovative ideas, (brief description, thereof)** **Teachers' Best Innovative Ideas** Teachers are always finding creative ways to engage students and enhance learning. Here are some innovative ideas that are utilized by the staff 1. **Flipped Classroom**: We try to have students review new material at home through videos or readings, and use class time for interactive activities, discussions, and problem-solving. 2. **Project-Based Learning**: Engaging students in projects that require them to apply what they've learned to real-world problems. Involving students with field work related to their subjects. 3. **Inquiry-Based Learning**: Encourage students to ask questions and conduct investigations based on their interests. This promotes critical thinking and a deeper understanding of the material. 4. **Technology Integration**: Use digital tools and platforms to enhance learning. Use of Smart Classrooms which includes virtual reality (VR) field trips, interactive simulations, or collaborative online tools. 5. **Peer Teaching**: Have students teach each other or work in pairs to review material. This can reinforce their own understanding and build communication skills. 6. **Service Learning**: Integrate community service projects into the curriculum to help students connect academic concepts to real-world applications and develop a sense of civic responsibility.	5	5	5 View Document
9	**Number of books, Published chapter in books** NIL	5 points per book and 2 points per chapter	10	NIL
10	**Teachers, academic and extension activities** **(i)Resource person** **(ii)Member of board of studies/ subject experts, etc** **(iii)Popular articles** i. **Dr. Harpreet Kaur** Dr. Harpreet Kaur is serving as the member of Academic council of Himachal Pradesh Dr. Harpreet kaur is also serving as the member of HP University Court and has been performing her duties in the various decision making bodies of HP University. Dr. Harpreet Kaur also served as the Zonal Incharge (Zone-II comprising Solan and Sirmaur district) of Zonal level committee constituted by DHE SHimla for the internal ranking of the degree colleges of HP and supervised the entire ranking position of the college of Solan and Sirmaur Districts.	i. 2 point each activity ii. 4 point each activity iii. 2 point each activity Max 10 point from all categories	10	10

	i. Dr. Harpreet Kaur also served as the Chairperson of a cluster level committee constituted by Department of Higher Education Shimla and evaluated the self assessment report of six colleges of Sirmaur District. **ii. Dr. Sunita Sharma(Assistant Professor in Hindi)** Dr. Sunita Sharma was invited as resource person in technical session at National conference held by Department of Hindi, Panjab University Chandigarh titled "समकालीनकविताएवंनवगीतोंमेंसांस्कृतिकवर्चस्वकासंघर्ष" In 21-22 March, 2025. **ii. Mr. Dharmender Kumar (Assitant Professor in History)** Dr. Dharmender Kumar was given responsibility of paper setting for the session 2024-2025.			
11	**Awards by recognized & reputed organization** **(i)International** **(ii)National** **(iii)State level** **Dr. Sunita Sharma(Assistant Professor in Hindi)** Dr. Sunita Sharma was awarded as Guest of Honor at National Conference Organized by Panjab Univeristy Chandigarh Ttitled "समकालीन कविता एवं नवगीतों में सांस्कृतिक वर्चस्व का संघर्ष" In 21-22 March, 2025. **Dr. Naresh Kumar (Assistant Professor in Commerce)** Dr. Naresh Kumar was Awarded Lieutenant rank after completion of three months training NCC Pre Commission course in October, 2024.	i. 8 ii. 6 iii. 4	8	8

7.Miscellaneous				85/120	
1. Any other important information or initiative not covered above e.g. institution incubation centre, R&D-cum-innovation centre, B.Voc, self finance courses. Add-on courses. Internship, OJT, green audit, academic audit, etc.	i. Academic Audit of the Library grading/rating was done by the team appointed by The DHE ii. The Talent Hunt programme conducted in the session 2024-2025, was sponsored by the PTA committee. (Documents Attached)	i. 10 each max 50	50	20 View Document	
2. Spot evaluation of institution by the officers from the directorate of higher education/ representatives of the Director of higher education	i. SAR Team conducted inspection of the college, appointed by the DHE ii. HPU team conducted inspection for affiliation of the college, appointed the DHE (Documents Attached)	20	20	20 View Document	
3. AG audit paras settled up-to date	None	5	5	NIL	
4. Local audit paras settled upto date	NSS audit (Document Attached)	5	5	5 View Document	
5. Timeline adhered to in filing reply of court cases/RTI applications/Public grievances received through Mukhyamantri Seva Sankalp, 1100 and centralized public grievance, redress and monitoring system.(CPGRAMS)	All the RTIs have been responded & cleared. (Document Attached)	10	10	10	
6. Invited speakers on various themes, relevant to holistic development of students	Various motivational Speakers were invited to encourage students on various topics: 1. 01.8.2024 Sh. Rakesh Jaswal (Expert of Computer) Topic : **Different type of computer courses and role of computer.** . **2.** 08.10.2024 Sh Ankit Dev (Vice Chairman) and Sh Chirag Oberoi Market Head of (Divine Group of institution). talked about various type of Career Opurtunities in government sector. 3. 09.11.2024 Sh HR Kalra (SEBI) institution Mohali Chandigarh Topic: Basics of investments and Depository Services. 4. 18-12-2024 Prof Ajay Jaswal (Law Department) and Prof Reena Thakur (Nursing Department) Awasthi Group of Institution Nalagarh Topic : Job Opportunities in law and nursing and career Guidance.	10	10	10 View Document	

7. Skill development training (at least 20% students benefited)	Yes Dr. Sunita Sharma took great initiative for the skill development of the college students. She taught them about the basic concepts of computer such as typing in Hindi(i.e. Kruti, Mangal google in put method) and English, MS office and how to make power point presentation . (Document attached) The Govt College Diggal District Solan, organized a culinary skill development program on traditional Siddu making. The training was conducted by Prof. Mamta Sharma, with three groups of students actively participating and gaining hands-on experience in enhancing their culinary skills while promoting local Himachali cuisine.	20	20	20 View Document